

Tree Permits in Brian Head

ABOUT: Brian Head is within the Dixie National Forest, and the trees are federally owned. The town requires a Tree Removal Permit for any tree over 6 inches in diameter, measured 5 feet above the ground. Permits help track removals, preserve the mountain environment, and document community wildfire prevention efforts that support future town funding and grants.

HOW TO FILE:

1. Go to the Brian Head Town Website <https://brianheadtown.utah.gov/>
2. Find Drop-Down menu "Forms & Permits" & Click on "Building / Land Use / Grading & Tree Permits"
3. Click on the link brianhead.cityinspect.com & Create City Inspect Account
4. Log-In, Select Building Permit, Apply for a New Permit & complete to the best of your knowledge
5. Create a Site Plan
 - a. Go to Iron County Parcel Map
<https://irongis.maps.arcgis.com/apps/webappviewer/index.html?id=4b8e40e3c17d45d282a2b1515fbdd160>
 - b. Find your parcel & take a screenshot including the property boundary (On Mac: Command + Shift + 4)
 - c. Edit the screenshot, outline/circle the project area
 - d. Create a new document (google/word) and title it: "Tree Removal Permit Comments & Site Plan"
 - e. At the top: Type the Date, Your Name and Property Address,
 - f. Next Type "Comments: [The service/action plan for your property, additional comments, if any] Thanks!"
 - g. Then Type "Site Plan" and insert the screenshot of your property with the edited area of service
 - h. Attach this document as a pdf to both *site plan* & *comments* sections on the permit application/cityinspect (One way to convert a doc to a pdf on mac is to select print (command + shift + p), click more settings, scroll to the bottom, click open pdf in preview, then save it to your computer as a pdf)
6. Check mark all three boxes
7. Submit Permit Application

*Town codes, permits, and processes are always changing, you may use this list as a guide, but please verify with your local municipality to be sure you are submitting a complete application. Thanks!

