

HB 368 Building Permit Plan Review

This new plan review process is intended to reduce plan review delays and decrease the number of incomplete applications.

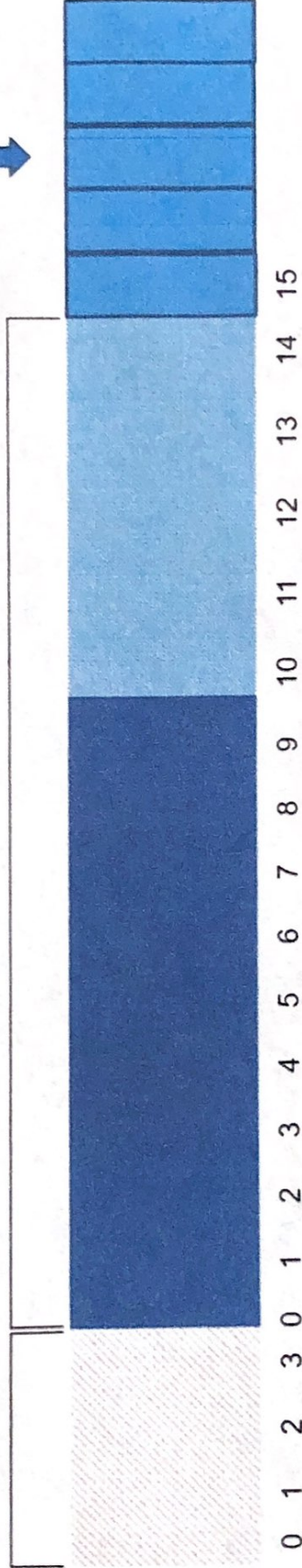
3-Day Screening Period

Municipalities may pause the screening period anytime during these three days if they determine the application is incomplete.

14-Day Plan Review

After the 3-day screening period expires, if not otherwise paused, the municipality must proceed to perform the plan review with the documents that have been submitted. Municipalities must immediately notify the applicant of any missing documents at any time in the screening period and plan review period, but once the screening period expires, the only other time the municipality may pause the plan review period is if the municipality has notified the builder and is waiting for documents to be submitted. If the applicant submits the remaining documents between Day 10 and Day 14, the municipality must finish the plan review five days after the last document has been submitted. This ensures that municipalities are afforded the same amount of time it paused the plan review period during Days 10 through 14 to add on to the end of the plan review period.

Five additional days



Day 14: Final documents are submitted